

Job Posting No. 056 – Senior Aviation Planner  
Planning and Advisory (Kitchener)

Avia NG Airport Consultants represents the NextGen in airport consulting and brings together a unique team of experienced engineers, planners, technologists and pilots that share a passion for airports and aviation. We take pride in creating and fostering a work environment where each person is treated as an individual and not a number. This passion motivates and drives us to deliver timely, high quality and innovative services to our clients and business partners.

We like to think this has been the reason we've been growing so rapidly, because our employees are just as important as our clients. We treat all with integrity and foster transparency in our work - this is what fuels our success.

We are currently seeking a Senior Airport Planner to join our Aviation Planning and Advisory division based in Kitchener-Waterloo.

## **What are the perks?**

Working with us of course!

As awesome as we are, we also make sure you're well compensated and rewarded for your performance with bonuses.

Is that all? Absolutely not, mediocre is not an option with us.

We offer:

- RRSP - Company matching contribution
- Company paid benefits
- Opportunities for growth and development
- Flexible working hours
- Up to three weeks vacation in your first year

## **Why are we hiring?**

Avia NG recently expanded its range of services with the formation of a designated division for Planning and Advisory.

The New Aviation Planning and Advisory division focuses on providing planning for airport and heliport infrastructure projects and related services including but not limited to master planning, land use planning, terminal and facility planning, feasibility studies, cost-benefit analysis, airfield capacity evaluation, regulatory compliance, and operations advisory. In addition, our team offers services in aeronautical impact assessments, zoning regulation, aircraft noise modeling, and site development planning.

## What does a typical day look like for an Aviation Planner?

- Reporting to the Practice Lead for Aviation Planning and Advisory, the position would include being responsible for the preparation of planning studies for airports and heliports as well as related aviation studies and assignments. A greater emphasis on airside system planning and design with a broad exposure to terminal buildings and airside facility planning, air and ground transportation studies and landside planning would be of benefit.
- Additional duties would include:
- The position of Senior Aviation Planner will require the individual to work cohesively with others at Avia NG including Planners, Specialists, Engineers, and Project Managers in delivery of services to our clients;
- Take a lead role in aviation planning projects and provide peer review and mentoring to intermediate/ junior planners;
- Collect and interpret transportation data and statistics, capacity/demand analysis;
- Work with the planning team in preparing airport master plans and other planning studies including land use plans, terminal area plans, strategic plans and aviation subdivision plans;
- Prepare aeronautical impact assessments, plan of construction operations (PCOs), meteorological assessments and other studies;
- Prepare business development proposals;
- Prepare drawings using AutoCAD;
- Preparation of graphics, technical memos, and reports to communicate technical results and recommendations;
- Prepare PowerPoint presentations;
- Liaise with clients, project team members and authorities having jurisdiction regarding project requirements;
- Undertake site visits to obtain relevant information and engage with airport operators and stakeholders;
- Undertake the preparation and execution of public consultation events;
- Preparation of technical reports, presentation drawings, PowerPoint presentations and the collection and collation of data and statistics.
- Lead public and stakeholder engagement processes.
- Conduct aeronautical impact assessments.
- Assist in the development and preparation of figures, design drawings, and technical reports, etc.
- Maintain up-to-date knowledge of current Transport Canada, ICAO, FAA and related standards and recommended practices.
- Enhance knowledge of requirements of reviewing agencies such as NAV CANADA and Transport Canada.
- Other duties as assigned or required.

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## What do we need from you?

Our best fit for this role is an individual who prides themselves as a master of time management and multi-tasking. They possess excellent communication skills and are able to take initiative independently.

Additional skills and experience we are seeking:

- University degree or advanced College diploma, or Master's degree in aviation, planning, engineering or architecture.
- Ten years plus of experience in airport planning.
- Strong communications and report writing skills.
- Ability to analyze and interpret statistical data related to the identification of facility and infrastructure requirements.
- Demonstrated ability to prioritize/manage multiple project timelines.
- Mature, self-motivated individual possessing effective communication skills and ability to work in a team environment and/or independently with minimum supervision.
- Advanced experience with AutoCAD, AviPLAN, and the MS Office suite of programs (MS Word, Excel, Outlook, PowerPoint).
- Experience in Aeronautical zoning, terminal building functional programming, curbside planning and parking lot design, gating capacity/demand analysis, and public consultation.
- Possess experience and a level of comfort with aviation activity forecasting, having been involved in the generation and use of aviation activity forecasts.
- Well-versed in all of the typical planning and design tools of the profession.
- Sound foundational knowledge in design and operation of airport facilities.
- Experience working on both international and regional airport projects.

This position may require periodic travel within Canada and internationally. All candidates are expected to have a valid driver's license.

## How to Apply:

Interested Candidates should submit a cover letter and resume to [careers@aviang.ca](mailto:careers@aviang.ca). Avia NG is committed to providing equal opportunity to candidates of all abilities. Should you require assistance during the recruitment process please message us directly through [careers@aviang.ca](mailto:careers@aviang.ca).

We thank all applicants for their interest in Avia NG, however, only those selected for an interview will be contacted.

Feel free to check us out online at <https://aviang.ca/> or follow us on <https://www.linkedin.com/company/aviang.ca/mycompany/>