



Job Posting 063 – Senior Project Manager – Toronto

Avia NG Airport Consultants represents the NextGen in airport consulting and brings together a unique team of experienced engineers, planners, technologists, and pilots that share a passion for airports and aviation. We take pride in creating and fostering a work environment where each person is treated as an individual and not a number. This passion motivates and drives us to deliver timely, high quality and innovative services to our clients and business partners.

We like to think this has been the reason we've been growing so rapidly, because our employees are just as important as our clients. We treat all with integrity and foster transparency in our work - this is what fuels our success.

We are currently seeking a service-oriented Senior Project Manager to join our team as our project portfolio grows in size, complexity and geography.

What are the perks?

Working with us of course!

As awesome as we are, we also make sure you're well compensated and rewarded for your performance with bonuses and profit sharing.

Is that all? Absolutely not, mediocre is not an option for us.

We offer:

- RRSP - Company matching contribution
- Company paid benefits
- Opportunities for growth and development
- Flexible working hours
- Brand new open concept offices with great lighting and atmosphere
- Vacation starting at 3 weeks
- Great opportunities in Canada and the Caribbean

Why are we hiring?

We are growing and growing fast! We are adding to our ranks in order to create a great work life balance for all. As the saying goes, many hands make light work!

What does a typical day look like for *our Senior Project Manager*?

Project Managers at Avia NG are the central hub and manage projects from start to finish. Although you will be located in our Toronto office, you will be managing projects spread across the country and the Caribbean.

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Some day-to-day duties would include:

- Preparation of proposals.
- Business development including attendance at conferences and trade shows.
- Oversee the planning, design and construction phase services for airfield infrastructure projects.
- Assist in the development and preparation of figures, design drawings, specifications, calculations, cost estimates, quantity take-offs, technical reports, etc.
- Undertake research activities to identify and develop potential solutions to design challenges associated with airfield facility design/construction.
- Project management and contract administration duties for infrastructure projects including but not limited to the preparation of budget/schedule updates, progress payment certificates, shop drawing review, site instructions, change orders, commissioning inspections, etc.
- Participate in public and stakeholder engagement processes.
- Maintain up-to-date knowledge of current airport design and planning Transport Canada, ICAO, FAA, IATA, ASSI, ECCAA and related standards and recommended practices.
- Provide QA/QC for in-progress and completed designs.
- Enhance knowledge of requirements of reviewing agencies such as NAV CANADA, Transport Canada, Municipalities, Airport Authorities, Aviation Regulatory Agencies etc.
- Oversee Inspectors at project sites and evaluate contractor work to determine compliance with Contract Documents.
- Consults with suppliers or contractors to interpret specifications or other contract criteria.
- Develop and maintain client relationships effectively.
- Technical report writing.
- Plan and conduct site visits, site reviews and field surveys.
- Mentoring of junior staff.

What do we need from you?

Our best fit for this role would be an experienced Senior Project Manager who has experience in civil engineering design and managing medium to large scale heavy civil projects including those where there are building interfaces. You are also known for being ahead of the curve, getting in front of problems before they arise and using your experience, ethical, sound, practical decision-making skills and judgement to solve problems, coordinate solutions with your peers and offer the highest level of service for our clients and the project.

Additional skills and experience we are seeking:

- Licensed Professional Engineer and ideally also Project Management Professional (PMP) with a minimum ten (10) plus years related work experience.
- Demonstrated experience in civil/electrical engineering, design, or project engineering/management for the municipal/land development/transportation industry.

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- Demonstrated experience in interfacing civil works with buildings and working and coordinating with Architects and building engineering disciplines including mechanical, electrical, IT and structural.
- Strong communication and report writing skills and ability to prioritize/manage multiple project timelines.
- Ability to demonstrate leadership, drive results, solve problems and possess interpersonal skills.
- Demonstrated experience in the MS Office suite of programs (MS Word, Excel, Outlook, Project).
- Experience in preparing and monitoring/updating progress schedules using MS Project.
- Valid Driver's license.
- Prior experience in large airfield infrastructure projects are considered assets.

How To Apply:

Interested Candidates should submit a cover letter and resume to careers@aviang.ca. Avia NG is committed to providing equal opportunity to candidates of all abilities. Should you require assistance during the recruitment process please message us directly through careers@aviang.ca.

We thank all applicants for their interest in Avia NG, however, only those selected for an interview will be contacted.

Feel free to check us out online at <https://aviang.ca/> or follow us on <https://www.linkedin.com/company/aviang.ca/>